**Stock and Wiring Money Instructions**

**If you hold physical certificates:**
They need to be personally delivered to Greater Cincinnati Foundation.

If the stock was issued in the name of the donor, the donor needs to sign a stock power for each certificate delivered. (It should be signed exactly as the stock is issued.) If the stock will be mailed, the certificate(s) should be mailed in an envelope separate from the stock powers. Do NOT sign the back of a physical certificate.

Stock may be issued in the name of Greater Cincinnati Foundation and delivered to GCF, 720 E. Pete Rose Way, Suite 120, Cincinnati, OH 45202.

**If the stock is held at a brokerage firm:**
Greater Cincinnati Foundation maintains an account at Charles Schwab for the purpose of facilitating stock gifts.

**DELIVERY INSTRUCTIONS FOR STOCK DONATIONS**
Charles Schwab  
DTC # 0164  
Account Number: 3852-3821  
Account Name: GCF DONATION  
For Further Reference: the donor’s name

For all stock gifts, please notify Melissa Krabbe at 513-768-6143 or melissa.krabbe@gcfdn.org you initiated the stock gift, which will ensure the gift reaches the appropriate fund at GCF. The date that the control of the stock is transferred is key to determining the tax deduction for the gift.

*Reminder: It is the policy of Greater Cincinnati Foundation to sell all gifts of stock and add the net proceeds to the donor-designated fund.*

**CASH TRANSFER INSTRUCTIONS (WIRE or ACH)**
ABA # 043000096  
PNC Bank – Charitable & Endowments Cr Acct #1014093644  
Attention: Angelina M. Lowers (412) 807-3309  
Reference: 21700013836923 GCF DONATION  
For Further Reference: the donor’s name